

# SAFETRAC Public Sector Compliance



SAFETRAC has a comprehensive set of courses specifically designed to assist Federal Government Agencies manage their unique compliance obligations. SAFETRAC helps Agency Chief Executives to find savings and develop a more efficient and effective workforce.

SAFETRAC has the following Federal Government courses available now.

**Federal Government Procurement** is a course that is designed to assist Government agencies to comply with the 2005 Commonwealth Procurement Guidelines. It focuses on the legal and probity risks in managing processes for acquiring goods or services including;

- Preparing for Procurement
- Evaluation and Managing the Process
- Negotiation and Contracting including how to deal with indemnities and FMA Regulation 10

The manual details the legal and probity risks. The tutorials and tests are written to reinforce the application of the guidelines.

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**Federal Government Contract Law** is designed to provide Government agencies with a basic overview of the principles of contracts and consists of the following three modules:

- Before the Contract
- Terms of the Contract
- Managing the Contract including how to deal with indemnities and FMA Regulation 10

The course contains explanations of important principles and practical suggestions for managing the contract process.

**Federal Government Occupational Health & Safety** is designed to provide a general understanding of how OH&S laws operate within government departments. Its aim is to ensure that every employee in the organisation is aware of his or her rights and responsibilities relating to OH&S, and is aware of health and safety hazards that may be present in work environments.

Examples are provided to explain the application of the OH&S legal principles and provide hypothetical situations which are related to the Federal Government work place. The course also contains a separate module dealing with the unique obligations of senior employees and Agency management.

## **SAFETRAC.new**

We have changed the way compliance management systems operate. SAFETRAC is a proactive system, driven by your agencies performance standards and reporting requirements.

Since 1999, tens of thousands of employees working in a diverse range of public and private sector organisations have trusted SAFETRAC to help them understand and manage their compliance obligations.

Find out why and discover how SAFETRAC can help you to meet your obligations.

Talk to the SAFETRAC team today.

Call us on 1800 170 830 or email us at [eval@safetrac.com](mailto:eval@safetrac.com) for more information.

**[www.safetrac.com](http://www.safetrac.com)**

**SAFETRAC**  
*making effective compliance easy*